

How to Make a Gift of Securities

Thank you for considering a gift of stock, bonds and/or mutual fund shares to support our mission. Donating appreciated securities is a tax-savvy way to make a gift because you avoid paying capital gains taxes on the amount of your gift. Advocate Charitable Foundation receives all gifts of securities on behalf of Advocate Health Care's hospitals and programs.

Making a gift of stock or bonds

- Provide your broker with written instructions to transfer the specified shares electronically into the name of Advocate Charitable Foundation using the following DTC instructions:

DTC #2669, for further credit to Account #26-98660 - *This is a Northern Trust Company account in the name of Advocate Charitable Foundation.*

- Please send us a copy of your written commitment along with a letter or email specifying which hospital or program you want your gift to benefit. Contact information is on the next page.
- The gift will be valued on the date the securities are received into the Foundation's account. The value of your gift will be determined by using the average of the high and the low trades on the date the gift was received.
- You should **NOT** allow your broker to sell appreciated securities and send us a check. Transferring the securities directly to the Foundation will allow you to avoid any capital gains taxes that would be due upon the sale of the securities.
- The use of securities to fund a gift annuity requires special handling. For instructions, contact Megan Fergus at 630.929.6909.

Making a gift of mutual fund shares

- A shell account at Northern Trust must be created for each mutual fund gift before the transfer can be made.
- Please fill out the information sheet on the next page with as much information as you have and email it to: megan.fergus@advocatehealth.com
- Once the shell account is set up, either Advocate or Northern Trust Company will notify you with the shell account number. You can then transfer the shares.
- The use of securities to fund a gift annuity requires special handling. For instructions, contact Megan Fergus at 630.929.6909.

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Mutual Fund Information Sheet

Today's date:

Mutual fund name:

Number of shares or \$ amount:

Where the shares are held:

Contact name:

Contact phone #:

Contact email address:

Donor name(s):

Symbol:

Cusip #:

For more information:

Please do not hesitate to call or email a member of the Foundation's Finance Team with questions or concerns.

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Note: This information is intended to be for educational purposes and should not be considered legal, tax or accounting advice. You should consult with your professional advisors for applicability to your own situation.